



# MLIMBA INSTITUTE OF HEALTH AND ALLIED SCIENCES (MIHAS)

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Full Name .....

Date.....

Program .....

Intake.....

Nationality .....

Entry Year.....

Admission No.....

Dear,

## RE: ADMISSION INTO ORDINARY DIPLOMA IN PHARMACEUTICAL SCIENCES

Please refer to your application for admission into Ordinary Diploma in Pharmaceutical sciences programme for academic year 2023/2024. I am pleased to inform you that your application has been successfully. **You have been selected to join Ordinary Diploma in Clinical Medicine at Mlimba Institute of health and allied sciences (Mihac)** .Congratulations for being selected and thank you for choosing **Mihac**. The academic year will commence on **2<sup>nd</sup> October, 2023**.

You are required to report to the college on **02<sup>nd</sup> October 2023** for registration.

Note that there will be two weeks for orientation before starting of classes on **16<sup>th</sup> October 2023**.

You should ensure that you register with the college admission office within two weeks from the beginning of the semester. Failure to do so your vacancy will be given to the other applicant.

The registration process shall not be complete without paying required tuition fees and other charges. Therefore make sure you pay the required fees and charges in accordance with the schedule attached with this letter.

**You are advised to pay the fee through College bank accounts and come with bank pay slip during arrival to avoid money loss.**

**NOTE:** Registration period will commence on **2<sup>nd</sup> October 2023** to **15<sup>th</sup> October 2023**. Any late student will not be accepted.

## GENERAL INSTRUCTIONS

### 1. LOCATION AND TRANSPORT TO MIHAS

Mlimba Institute of Health and allied Sciences (MIHAS) is located at **Mlimba ward, Kilombero District** in **Morogoro Region** which is about **6 kilometres** from **Mlimba railway station (TAZARA)**.

In order to arrive at **MIHAS** from anywhere in Tanzania, you will have to board a public transport to **Makambako railway station** or **Dare salaam Railway station** then take a train transport to **Mlimba Railway Station** or Any where you will be board a transport to **Ifakara-Morogoro** then from **ifakara** take a transport to **MLIMBA** . **OR** at any point where you will be ask the help from the college contacts so that you can get help.

*You are advised to communicate with college in any step of transport for further help.*

### 2. ARRIVAL

You should arrive at MIHAS on **02<sup>nd</sup> October, 2023**. Please make your own travel arrangements to enable you travel to MIHAS. You will have to meet all travel expenses on your own and there is no refund/reimbursement.

#### **The information below is meant for those who will secure on campus accommodation**

The Institute does not provide students with bed linen. You are therefore advised to bring the following items for you:-

- i. One pillow
- ii. Two bed sheets
- iii. Towel & snickers
- iv. A bucket
- v. One mosquito net.
- vi. Mattress (2.5 \*6)
- vii. Food container and Spoon

### 3. NECESSARY REQUIREMENTS FOR ALL STUDENTS FOR PRACTICAL PURPOSES.

#### **CLINICAL MEDICINE**

- i. Calculator
- ii. Laptop or Smartphone

**Note'** The above apparatus can be found at the college for Tsh. 125,000/- But a laptop can be found at the college starting from 45,000/= and above. Payment should be by cash.

#### 4. UNIFORMS

##### MALES:

- i. Two Khaki Tetron / Cotton Trousers. Students are not allowed to tailor tight trousers.
- ii. Two white Shirts with short sleeves
- iii. Black/ Dark Brown Shoes.
- iv. One white Clinical Coats. Should be long with long sleeves.

##### FEMALES:

- I. Two heavy Tetron / Cotton White Dresses with short sleeved. Make sure your dresses are 2 inches below the knees.
- II. Dresses design should resemble the Nurses uniforms.
- III. One white Clinical Coat. should be long with long sleeves.

##### NOTE:

- Jeans materials are not allowed in classes and during clinical/practical duties in hospitals.
- Uniforms are tailed at the college for those who need that service by total amount of **Tsh. 150,000/ paid by cash and not at bank** -except shoes.

#### 5. DOCUMENTS REQUIRED (Please bring them with you)

- i. Code number sent to you by NACTE during selection result (mandatory).
- ii. Copy of O- Level Certificate and or Valid result slips (mandatory)
- iii. Three passport-size photos of the student.
- iv. **Bank Slips** (mandatory).
- v. A dully filled Medical Examination Certificate

**Please note:** Students are required to bring their **original Bank Slips** on Registration Day

## 6. FEE STRUCTURE

### A. TUITION FEE PER ANNUM (ADA YA MASOMO KWA MWAKA)

**Tshs. 1,100,000/=**

### B. OTHER CHARGES DESCRIPTIONS (MCHANGANUO WA MICHANGO MINGINE)

S/N	DESCRIPTIONS	COST
1.	Internal examination fee	200,000
2.	Clinical rotation fee	200,000
3.	Practicum guide & procedure books	200,000
4.	Caution money	150,000
5.	Stationary fee	100,000
6.	Registration fee	40,000
7.	Nacte quality assurance fee	15,000
8.	Students union fee	20,000
9.	Identity card	10,000
10.	Library & e-learning services	20,000
11.	Mihas Logo for Clinical Coat	5,000
12.	College t-shirts	FREE
13.	Breakfast	FREE
14.	Hostel	FREE
	<b>Total</b>	<b>960,000/=</b>

- ✚ Fees should be paid **in full** at the beginning of each academic year or **in two equal installments** at the beginning of each semester or even in **four** installments.

### INSTALLMENT DESCRIPTION

SN	DESCRIPTIONS	1 <sup>st</sup> installment	2 <sup>nd</sup> installment	3 <sup>rd</sup> installment	4 <sup>th</sup> installment	TOTAL
1	Tuition fee	300,000	250,000	300,000	250,000	1,100,000
2	Internal examination fee	50,000	50,000	50,000	50,000	200,000
3	Clinical rotation fee	50,000	50,000	50,000	50,000	200,000
4	Practicum guide & procedure books	200,000				200,000
5	Caution money	100,000		50,000		150,000
6	Stationary fee	50,000	-	50,000	-	100,000
7	Registration fee	20,000	-	20,000	-	40,000
8	Nacte quality assurance fee	-	15,000	-	-	15,000
9	Students union fee	10,000	-	10,000	-	20,000
10	Identity card	10,000	-	-	-	10,000
11	Library & e-learning services	10,000	-	-	10,000	20,000
12	Mihas Logo for Clinical Coat	5000	-	-	-	5000
12	College t-shirts	free	free	free	free	-
13	Breakfast	free	free	free	free	-
14	Hostel	free	free	free	free	-
	<b>Total per installment</b>	<b>805,000</b>	<b>365,000</b>	<b>530,000</b>	<b>360,000</b>	<b>2,060,000</b>

#### **4 Installments (AWAMU 4) AND OTHER PAYMENT INSTRUCTIONS.**

First installment should be paid during reporting to the first semester, second installment should be paid in December 2023, third installment during reporting to the second semester and last installment in June 2024.

**All payments should be made through Account No. CRDB NO. 0150431072400 with the name MLIMBA INSTITUTE OF HEALTH AND ALIED SCIENCE & NMB 24410002185 with the name MLIMBA INSTITUTE OF HEALTH AND ALIED SCIENCE**

- ❖ **NACTE Examination fee TZS 150,000/=** will be paid directly to Ministry of Health through **control number** on second semester after instructions from college management.
- ❖ **NHIF Fee TZS 50,400/=** for those who don't have cards yet, will be paid by cash during reporting date.
- ❖ Meals fee is **TZS 1,000,000/= (optional)** which will be paid in **four (4) installments (TZS 250,000/= each) via college bank account numbers. *Chicken meat and fruits will be saved once per week.***
- ❖ For hostels chances, students who will be registered earlier will be given priority.
- ❖ **Internal supplementary/special examination fee is TSH 30,000/= per module.** For Nacte Exams supplementary fee is TSH 100,000/= for all academic services.
- ❖ For students who will fail more than half of their subjects (**repeat module**) will pay 75% of semester total fee.
- ❖ **Community and field & research Cost (meals, accommodation and transports)** for second- and third-year students will be covered by students themselves.
- ❖ Every student should submit **one (1) Paper ream for every semester** during reporting day.

***For more clarification on fee payments feel free to contact our college finance office via tell no: 0767 053 697 au 0658 484 529.***

#### **NOTE**

- (i) Fees once paid will not be refunded if a student withdraws or leaves the College.**
- (ii) Payment by cheque, International Money Orders (IMO) etc is accepted prior to clearance by the bank.**
- (iii) Payment by M-Pesa, TigoPesa, and Airtel Money is strictly not accepted.**
- (iv) Fees must be paid through the college bank account and not otherwise**

***Some students use fees for other purposes. Therefore, sponsors/ guardians/ parents are advised to pay fees directly to College Bank Accounts.***

On behalf of the management, I wish to extend to you a warmly welcome and a successful period of study at MIHAS for the bright future you need.

***"You are warmly welcome at MIHAS for the bright future you dreamed about"***

**PRINCIPAL**

.....  
**Dr JERRY G. MWAKANYAMALE.**